



# Yscir Community Council

## Clerk

Mike Westhorpe, Far Cottage, Penoyre, Cradoc, Brecon, Powys LD3 9LP  
01874 623774 m.westhorpe@gmail.com

**A Meeting of Yscir Community Council will be held at Cradoc Golf Club  
on Wednesday 4 July 2018 at 7.30pm**

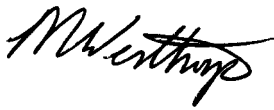
## AGENDA

- 1) Apologies for absence
- 2) Declarations of Interest
- 3) Minutes of the Council Meeting held on 23 May 2018
- 4) Clerk's report including information from minutes
- 5) Minutes of the Planning Committee Meeting held on 16 June 2018
- 6) To approve the revised community emergency plan
- 7) To consider the response of Powys County Council and BBNPA to the Wigwam signs in Aberyscir
- 8) Financial Matters
  - 8.1 To approve the Clerk's hours and expenses for May and June
  - 8.2 To authorise the following payments:

Cheque	Payee	Description	Amount excl VAT	VAT	Total
230	Richard Whimmer	Cradoc Golf Club refreshments	£20.00	£0.00	£20.00
201	HMRC	PAYE for April to June	to follow		
202	Mr M Westhorpe	Clerk's Pay May and June	to follow		
203	Mr M Westhorpe	Clerk's Expenses May and June	to follow		

- 8.3 To approve the Council's insurance arrangements for 2018/19
  - 8.4 To note receipt of a VAT refund of £95.83
  - 8.5 To note the financial position of the Council as contained in the budget monitoring spreadsheet and cashbook
- 9) To receive feedback on the community litter pick and to approve a cycle of future litter picks in October and April
- 10) To receive an update on Battle Common
- 11) Any planning applications that have arisen after the agenda was sent out

- 12) Correspondence
  - a) Bobarth, request for funding
  - b) Merchant Navy Day 3 September 2018
  - c) Powys Teaching Health Board AGM 18 July\*
    - \* circulated by email
    - \*\* received by email but not circulated
- 13) Issues to report to Powys County Council
- 14) Confirmation of date and times of next meeting: Wednesday 5 September 2018 (7.30pm) at Cradoc Golf Club

A handwritten signature in black ink, appearing to read 'M Westhorpe', written in a cursive style.

Michael Westhorpe  
Clerk to Yscir Community Council

# YSCIR COMMUNITY COUNCIL

Minutes of the Council meeting, held on 23 May 2018,  
at 7.30pm at Cradoc Golf Club

**Councillors Present:** Valerie Davies  
Kate Dunning  
Bob Wood  
Dilys Davies

**Also present:** Michael Westhorpe (Clerk)  
Cllr Iain McIntosh

1. Apologies for absence
  - 1.1 In the absence of Cllr Jane Price, Cllr Bob Wood chaired the meeting. There were apologies for absence from Cllr Tess Birtles.
2. Declarations of Interest
  - 2.1 There were none.
3. Election of Chairman
  - 3.1 Cllr Bob Wood proposed Cllr Jane Price and this was seconded by Cllr Dilys Davies. There were no other nominations. Cllr Jane Price was unanimously returned as Chairman.
4. Chairman's Declaration of Acceptance of Office
  - 4.1 This was postponed until Cllr Jane Price arrived and dealt with at the end of the meeting.
5. Election of Vice-Chairman
  - 5.1 Cllr Dilys Davies proposed Cllr Bob Wood and this was seconded by Cllr Kate Dunning. There were no other nominations. Cllr Bob Wood was unanimously elected as Vice-Chairman.
6. To confirm acceptance of the Code of Conduct and to update the register of Members' interests.
  - 6.1 There were no changes to the register of members' interests and all members confirmed their acceptance of the code of conduct.
7. Minutes of the Meeting held on 21 March 2018
  - 7.1 It was agreed that the minutes should be signed as a true and accurate record of the last meeting.
8. Clerk's report including information from minutes
  - 8.1 Under 4.1 the Clerk reported that PCSO Emma Jackson and PC Jayne Briggs had visited the

school and spoken with parents. Cllr Iain McIntosh had written to them, reiterating that it was the area near the junction with the Aberyscir road that was the problem, He had sent photos of the restricted view caused by cars parking near the junction and on the pavement.

8.2 It was agreed to take further photos of the difficulties caused and to keep reminding the Police about this.

8.3 A speed control van had been in Cradoc for around a week which had reduced vehicle speeds, at least for a while.

8.4 Under 18.1, the Clerk reported that the Probation Service would be clearing the Green Lane of vegetation again.

## **9. Minutes of the Planning Committee meeting held on 5 April 2018**

9.1 These were agreed

### **10. To review the Council's Financial Regulations**

10.1 These were unanimously approved

### **11) To review the Council's Standing Orders**

11.1 These were unanimously approved

### **12) To confirm membership of the Planning Committee**

12.1 It was agreed that all councillors would be members of the planning committee.

### **13) To approve the Information And Data Protection policy, Privacy Notice and Data Audit, updated to take into account the General Data Protection Act**

13.1 The Clerk explained that he had produced these documents from guidance issued by the Society of Local Council Clerks. Some of the jargon of the policies was criticised. Councillors were reminded to delete any correspondence with constituents after a year. The policies were approved.

### **14) Update on Battle Common**

14.1 The Clerk reported that he had spoken with Ryan Williams who had suggested asking Malcolm Jones to sign the forms as the resident living longest in the area. Old ordnance survey maps confirmed the boundary of Battle Common. There was a bit more work to do before submitting an application to Powys County Council.

### **15. Arrangements for Community Litter Pick**

15.1 Councillors were pleased with the positive response to this proposal. It was agreed to hold the litter pick on Saturday 16 June or if the weather was very bad, on 23 June. People would meet at Cradoc Golf Club to be given the equipment and to be briefed. The Council agreed to pay for tea and coffee after the litter pick. The Clerk would borrow the equipment from the Brecon PLAN group on 2 June and he volunteered to produce a risk assessment for the activity.

### **16. Verbal update on website training for Councillors**

16.1 Roger Withnall had provided some on site training for Cllrs Valerie Davies and Kate Dunning at Far Cottage. Valerie Davies had begun work on updating the church page on the website. The Clerk would continue to deal with the council business on the website with the councillors concentrating on the noticeboard and community interest. The Clerk agreed to have a further session with Cllr Kate Dunning on using the website with a Mac as opposed to a PC.

### **17. To consider the draft community emergency plan.**

17.1 The Clerk reported that Powys County Council emergency planning officers had been very

helpful and had done a lot of work on redrafting the original plan. Concern was expressed that Yscir should have a community emergency team. It was felt that this would cause confusion with local residents and with the emergency services who were trained to deal with these situations.

17.2 A website page with a contact list was considered helpful. The main source of expertise that the council could provide would be knowledge of who lives where. It was agreed that the Clerk would redraft the plan taking out the references to a local community emergency team.

## **18) Financial Matters**

18.1 The Clerk reported that he had a positive meeting with Mr Arthur, the internal auditor. Mr Arthur's report was noted and the Council expressed its gratitude for his work.

18.2 The Chairman read through each section of the Annual Governance Statement, affirming each statement in turn. After all the statements had been answered, the Council approved the Annual Return and the Chairman signed the form.

18.3 The clerk's hours (63 hrs), pay (£546.62) and expenses (£47.25) for March and April were approved. The following expenditure was also approved:

PAYE for January to March (£129.60)

Newsletter printing costs (£153)

Website training (£54)

Membership of SLCC (£59)

18.4 The Council noted that the budget monitoring statement predicted an end of year balance of around £2,500, around £500 lower than the balance at the beginning of the year. This was part of a planned reduction to bring the balance down to around £1500.

## **19. Planning Application P/2018/0430: Erection of a dwelling, vehicle access, landscaping at plot adjoining 1-2 Beacons View, Battle**

19.1 The Council had no objections to this planning application.

Cllr Jane Price arrived at this point and presented her apologies for her late arrival.

## **20. Planning Application P/2018/0441 Erection of a single dwelling and associated works at land at Pen y Bryn, Battle**

20.1 The Council had no objections to this planning application.

## **21 Planning Application P/2018/0451: Erection of a building to house a domestic swimming pool and associated works at Siloam Shalom, Aberyscir**

21.1 The Council had no objections to this planning application.

## **22. To approve the action taken by the Clerk with regard to the sign by Aberyscir Bridge**

22.1 The Council thanked the Clerk for sending a planning enforcement complaint form to Brecon Beacons National Park Authority. An enforcement case reference number has been issued (ENF/18/01896/AD). The Council was concerned that signs could spring up all over the place if this was not challenged. Cllr Valerie Davies said that there were 4 signs in all, with three of them being in the Powys County Council area. The Clerk was asked to write to Powys County Council expressing concern about these signs.

## **23 To review the newsletter distribution arrangements and update property lists**

23.1 Councillors provided details of empty properties and barn conversions for inclusion on the newsletter distribution list.

## **24. To consider moving the telephone box at Cradoc**

24.1 After a brief discussion it was decided not to move the telephone box. Frustration was again expressed about Highways' objection to changing the use of the telephone box when the area

was used as a picking up point for school buses. Cllr Iain McIntosh agreed to pursue this.

**25) Correspondence**

- a) One Voice Wales meeting of Area Committee and nomination for membership
- b) Powys County Council Local Development Plan Adopted\*\*
- c) Powys County Council Newsletter\*
- d) Youth representative on Council\*
- e) Free access to aerial photography data \*

\* circulated by email

\*\* received by email but not circulated

**26. Issues to report to Powys County Council**

26.1 Cllr Valerie Davies queried the progress on repair of potholes. Cllr Iain McIntosh said that Powys County Council was only taking responsibility for any damage caused by potholes that have been formally reported. In view of this, Cllr Iain McIntosh was preparing a report of all potholes in the area to submit to the Council.

26.2 Concern was expressed about the quality of the repair of the road outside the Old Smithy in Cradoc. Whilst this did have the benefit of slowing the traffic down, it was still considered a poor job. Cllr Iain McIntosh agreed to raise this with Lyn Parry.

**27 Any planning applications that arrived after the agenda was sent out**

27.1 There were none.

**28) Confirmation of date and times of next meeting: Wednesday 4 July 2018 (7.30pm) at Cradoc Golf Club**

The meeting closed at 9.00pm