

YSCIR COMMUNITY COUNCIL

Minutes of the Council meeting, held on 19 May 2014, at 7.30pm at Cradoc Golf Club

Councillors Present: Jane Price
Helen Howarth
Margaret Rees
Roger Price
Dilys Davies

Also present: Michael Westhorpe (Clerk)

1. Apologies for absence

1.1 Cllr Rees Price was at another meeting.

2. Declarations of Interest

2.1 There were no declarations of interest.

3. Election of Chairman

3.1 Cllr Roger Price proposed that Cllr Jane Price should continue as Chairman of the Council. This was seconded by Cllr Margaret Rees and was unanimously agreed. Cllr Jane Price thanked members for their support. Cllr Jane Price was thanked for her work as Chairman.

4. Chairman's Declaration of Acceptance of Office

4.1 The Chairman then signed her Declaration of Acceptance of Office.

5. Election of Vice-Chairman

5.1 Cllr Bob Wood was proposed by Cllr Roger Price and seconded by Cllr Margaret Rees. This was agreed unanimously.

6. Update of Register of Financial Interests

6.1 The Clerk circulated the relevant forms. These were checked and updated by councillors.

7. Minutes of the Meeting held on 12 March 2014

7.1 It was agreed that the minutes should be signed as a true and accurate record of the last meeting.

8. Matters Arising that are not on the Agenda

8.1 Under 5.1 the Clerk reported he had contacted Lyn Parry again about the subsidence in the road beside Cradoc Golf Club. Lyn Parry replied saying that he would contact Welsh Water again about this. The Clerk also reported that he had not heard any more from Jo Lancey regarding the possible speed indicator sign outside Cradoc Primary School.

8.2 Under 8.3, the Clerk reported he had received the annual subscription request for £64 for the Society of Local Council Clerks. This was approved.

9. Financial matters

9.1 To note the outcome of the meeting with the internal auditor

The Clerk reported that he had a positive meeting with Mr Arthur. Mr Arthur had suggested an improved budget monitoring spreadsheet which has now been adopted. He also suggested that the Council add 'level of cash reserves' to its risk assessment pro forma. The Clerk had explained the level of reserves to Mr Arthur and he had thought this was reasonable. The Council expressed its gratitude to Mr Arthur.

9.2 To approve Section 1 of the Annual Return

Following examination of the income and expenditure for the last financial year the Council agreed to approve section 1 of the Annual Return.

9.3 To approve Section 2 of the Annual Return

The Chairman read through each statement in section 2 of the Annual Return, affirming each statement in turn. After all the statements had been determined the Council agreed to approve section 2 of the Annual Return.

9.4 To approve the Clerk's pay and expenses for March and April

The Council approved the payment of £438.53.00 for the Clerk's salary for March and April 2014 and £94.21 for his expenses.

9.5 To note the financial position of the Council as contained in the cashbook and budget monitoring spreadsheet

The Council noted that there was £1848 in the bank with the first precept payment of £1074 having been received. Members were satisfied with the accounts and the new budget monitoring statement.

10. Review of Newsletter Distribution Arrangements

10.1 This had worked well. The Clerk collected the annotated lists to update his records.

10.2 The Clerk reported that only 2 people had signed up to the text messaging alerts in the event of crime in the area. It was agreed to publicise this again at a later date.

11 Update on Website and Facebook Page.

11.1 The Clerk reported that the website was working well but that he wanted to improve the section on publication of agendas and he thought there ought to be a section for news.

11.2 The Facebook Page now had 64 'likes'.

12 Correspondence

1 Play for Wales issue 42

2 PCC letter re. Queen's Baton Relay

3 BBNPA Approval of proposed raised balcony at 5 Oakfield Park, Cradoc

4 Brecon and Radnor Area Committee Meeting Notice

5 BBNPA Action for Tourism

6 Geopark News

7* One Voice Wales Local Training Opportunities

8 Letter from BBNPA responding to alleged unauthorised building at Gludy Lake

9* Consultation by WAG on public access to information on Community Councils

* circulated by email

13 Attendance at Forthcoming Training Events

13.1 The Clerk asked if he could attend two training events:

a) A SLCC regional conference in Cwmbran costing £35;

b) Training on Data Protection and the Freedom of Information Act in Usk, cost £15.

The Clerk explained that he would like to claim his travel expenses and the course fees but he would not charge for his time. This was approved.

- 13.2 The Chairman reminded members of the value of the training by One Voice Wales. She asked members to look again at the courses on offer and asked for Training to be an agenda item at the next meeting.
- 14) Confirmation of date and times of next meeting: Monday 28 July 2014 (7.30pm) at Cradoc Golf Club

The meeting closed at 8.55pm